

KEEP IN MIND THAT THIS PROPOSED ORDER IS JUST THAT, A “PROPOSAL.” THE ADMINISTRATIVE JUDGE MAY CHANGE, REMOVE, OR REFUSE TO ADOPT IT AND OF IT.

**IN THE TWENTY-FIRST JUDICIAL CIRCUIT
ST LOUIS COUNTY, MISSOURI
JUVEENIL COURT DIVISION**

JUVENILE COURT ADMINSTRATIVE JUDGE ORDER NO _____

**ADMINISTRATIVE ORDER FOR MANDATORY DISCOVERY
IN SECTION 211.031 MATTERS**

WHEREAS in Juvenile Court matters filed under 211.031, RSMo.,

WHEREAS, Section 211.321, the confidentiality of documents and records of juvenile court proceedings as well as all information obtained and social records prepared in the discharge of official duty for the court shall not be open to inspection or their contents disclosed, except by order of the court to persons having a legitimate interest therein.

WHREERAS, it is in the best interest of the juvenile to advance juvenile cases forward by the in formal discovery, exchange, provide or make known the existence of said document, records, or other discovery at its earliest possibility in the matter.

WHEREAS, the persons having a legitimate interest therein are the “Professional TEAM,” consisting of the Juvenile’s Guardian Ad Litem, Appointed Counsel for Parents and Guardians, Juvenile Officer, and Children’s Division. The Professional TEAM shall not redisclosure any information obtained directly to the parties, unless such disclosure is necessary for representation in said juvenile matter.

WHEREAS the following enumerated documents known to Children’s Division and Juvenile Office at its earliest possibility shall be disclosed to said persons having a legitimate interest therein, as defined by this order, shall be provided **within 10 days of occurrence or meeting**, unless another time is required by this order or other law, as follows:

1. All Court ordered professional services, reports, and evaluations therefrom.
2. Drug screens and results.
3. Family Support Team Meeting Notes, including attendance, summaries.
4. Visitations Reports when visitation is supervised by Children’s Division, professional designee, or therapeutic visitation.
5. Parent and juvenile’s substance abuse evaluation, screens and results,
6. Counseling and therapy reports, all court ordered evaluations, records of service update and completions certificates.

WHEREAS when Children’s Division, Juvenile Office, GAL, or Parent Attorney have a party sign a “Release of Information,” for compliance purposes on court ordered services said person shall

include Children's Division, Juvenile Office, GAL, and Parent's Attorney to receive said documents or information directly from said provider. Nothing in this section is to prohibit any parents or child from doing any service not court ordered. In the event, said service is not court ordered by the party but wants to provide said proof of service they may do so but it is the Parent or Parent's Attorney's burden to insure disclosure to Professional TEAM.

WHEREAS if at any time during the proceeding any party believes that the disclosure of a specific document is contrary to the best interest of the child, that party may file a motion for protective order limiting said disclosure for good cause, specifically naming the document and the reason why said document should not be disclosed, and who the document should not be disclosed to.

WHEREAS where Children's Division has required in-person FST meeting, upon request from Attorney or Gurdian Ad Litem, Children Division shall provide a virtual or phone option by providing a link or having a phone number to call in. In the event of a complex case with many parents involved, the court may order that FST to be in-person at the court house.

WHEREAS compliance with this order shall be certified either in a Notice of Filing filed in the court file referring to the documents and dates of disclosure or Children's Division Reporting Period Report shall reference documents and dates of disclosure. If the court finds that any party failed to comply with this order the court may issue an order to show cause against said party and order the appropriate sanctions, including but not limited to costs of discovery incurred by Appointed Counsel, including appointed counsel's reasonable time having to retrieve said document directly from a service provider who is contracted with Childre's Division to provide services.

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SO ORDERED , Date

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